



## State MusicLink Coordinator Job Description

- Participate in training session to familiarize yourself with procedures and website use
- Promote MusicLink through monthly or quarterly articles in state music organization's newsletter
- Seek out teachers willing to serve as local MusicLink coordinators
- Help guide local coordinators, answer their questions, and support them in their roles
- Check to make sure student evaluations are submitted annually
- Try to make connections with state businesses to encourage their participation as Business Partners
- Refer nominated students to the appropriate local coordinator for their help in finding a teacher
- If possible, arrange to have a table at your State Convention where you can promote the MusicLink program

For more information or if interested in volunteering to coordinate MusicLink in your state, please contact Director of Coordinators, Sue Wege, [sue@musiclinkfoundation.org](mailto:sue@musiclinkfoundation.org) or [info@musiclinkfoundation.org](mailto:info@musiclinkfoundation.org).